

Informal Letter Writing

An activity of "Funeral for a dead glacier"

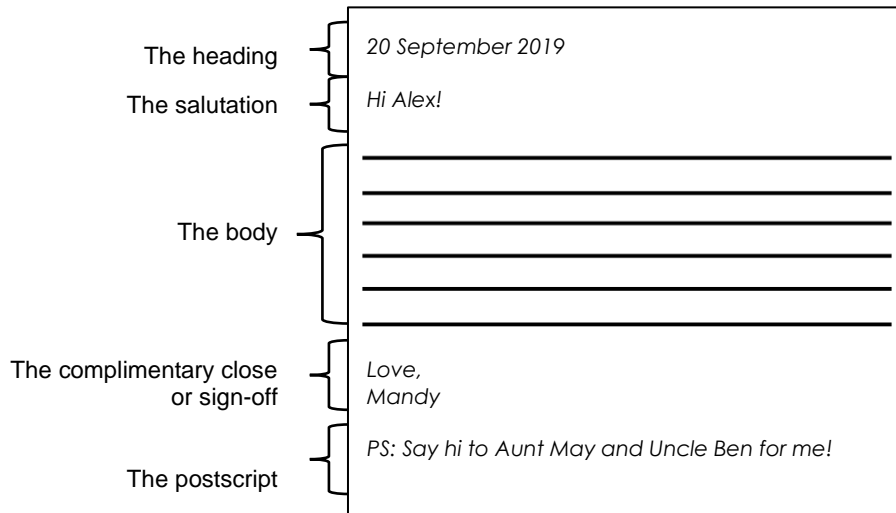
Imagine that you have received a letter from your Aunt May in Australia. In the letter, she complains that your cousin is being very wasteful with water and electricity — he leaves the tap running when he washes dishes; he does not switch off the lights and TV even when he is not in the room.

You know that using too much water and electricity adds to global warming. By reading articles such as "Funeral for a dead glacier" (page 7, *What's Up* September 2019), you also know how global warming is affecting the whole world.

Write a letter to your cousin to tell him why he should stop his wasteful actions. Use information from the *What's Up* article and other sources to help you.

Before you begin, here are some notes about writing an informal letter.

A typical structure:



The language:

- An informal letter is friendly and casual in tone. It is usually addressed to a friend or relative.
- Hence, it would contain personal pronouns (such as "I", "you", etc.) and you can use contractions (such as "I've", "you're").
- You could express feelings such as joy, anger, and sadness. What are some adjectives or phrases you can use to convey such emotions?